

# THE WEST BENGAL POWER DEVELOPMENT CORPORATION. LTD.



(A Govt. of West Bengal Enterprise)  
OFFICE OF THE GENERAL MANAGER  
SANTALDIH THERMAL POWER STATION  
P.O. - SANTALDIH THERMAL PLANT,  
DIST. - PURULIA - 723 146.  
Fax No. 03251 – 260 217 / Tel No. 03251 – 260 218.

((Tender Notice for Website))

**Tender Ref. No. STPS/Tend-Adv/printer cartridge/262/IT/13-14 /57 Date: 28.02.2014**

**Description of the Work:** procurement of printer cartridge required for IT department of STPS as per enclosed Item List.

**INFORMATION TO BIDDERS:** This is a Three Part bidding system containing **Earnest Money (Part-I), Qualifying Requirement (Part-II), and Price Bid (Part-III)**. The same will be received and evaluated by the WBPDC, STPS from Technical and Financial point of view to make the selection in the best interest of the WBPDC, STPS for the complete work covered under the tender document.

**1) Earnest Money:** The Earnest Money is Rs.10, 000/- (Rupees Ten Thousand only). The earnest money shall be deposited along with tender papers in the form of Bank Draft / Pay Order issued by any reputed Banks (preferably Nationalized Banks) from India in favour of "THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED" payable at UBI Santaldih / SBI Purulia .

**2) Delivery Period:** Within 30 days or subject to negation with prospective bidder.

**3) Estimated Cost:** Rs. 5,00,000/-

**4) Cost of Tender Paper:** Rs.500/- (Rupees Five Hundred only).

**5) Qualifying Requirements:**

1. The bidder must be a manufacturer/distributor/dealer.
2. **Minimum eligibility criteria of the bidder:** The bidder must have at least 01(one) execution order for supplying similar types of materials with value not less than 3 lac or 02(Two) orders each with value not less than 2.5 lac or 03(Three) orders each with value not less than 2 lac. Order copies of said valuation or above received within last 3 years from Govt. of India/ West Bengal /Public Sector Undertakings (PSUs)/Corporates are to be attached.
3. All the documents as stated below are to be submitted in a sealed envelope otherwise the tender will be treated as invalid. Self attested photocopies of the following documents must be submitted along with the offer:-
  - a) Supporting documents regarding eligibility criteria e.g. Purchase Orders etc.
  - b) PAN Card
  - c) CST/VAT Registration Certificate
  - d) Trade License
  - e) Authorization Certificate/Letter (in case of distributor/dealer).

**6) Sale of Tender Paper:** From 03.03.2014 to 14.03.2014 on all working days up to 14=30 Hour (except holiday and Saturday). Sale of tender paper to the applicant will not qualify them automatically in Techno-Commercial bid. Tender paper will be sold to each of the applicants.

Tenders Documents can be obtained from Sr. Manager (M&C), STPS or his authorized representative against written application on any working day, except Payday and Saturday, between 11=00 Hrs. and 14=30 Hrs after depositing cost of tender documents at cash counter, S.T.P.S. by cash only.

**7) Last date of Submission of Complete Tenders and opening of Part - I & II of the Bids:**

Last date of submission: 21.03.2014 up to 3.00 P.M.

Opening of Part – I & II Bids: 21.03.2014 after 3.00 P.M.

**8) Opening of Tender:**

- 1) The tenders shall be opened in presence of representative of the prospective bidders, if available, at the time and date set for opening of tender as specified hereunder or in case any extension has been given thereto on the extended tender opening date and time notified to all the prospective bidders who have purchased the tender documents. The Prospective bidder's authorized representative (up to two persons) may attend the opening.
- 2) The due date and time of opening of E.M.D. & Qualification of bidder is after 3.00 P.M. on 21.03.2014. After opening the main cover, the envelope containing EMD (Part-I) shall be opened first and if EMD of requisite amount in proper mode is found only then Qualifying Requirement (QR) (Part-II) shall be opened.
- 3) Price Bid (Part-III) of tender of those prospective bidders who will satisfy qualifying requirements and who will accept technical and commercial terms & conditions of this tender shall be opened subsequently on the same date or at a later date. The due date & time of opening of price bid will be duly intimated.

**9) Evaluation of Tender:**

- 1) Issuance of tender documents will not mean that such tenderers are automatically considered qualified for the entire tender process.
- 2) The WBPDCCL reserves the right to itself to accept any tender or reject any or all tenders or cancel / withdraw the invitation for tender without assigning any reason for such decision. Such decision by the WBPDCCL shall not be subject to question by any prospective bidders and the WBPDCCL shall bear no liability consequent upon such decision and the prospective bidders shall have no claim in this regard against the WBPDCCL.
- 3) Evaluation by the WBPDCCL shall be based on the information and documentary evidence submitted by the prospective bidders in response to the tender documents. The requirements as stipulated in the tender notice and documents are the minimum and the WBPDCCL has the right to request for additional information. The WBPDCCL reserves its right to reject any tender, if in the opinion of the WBPDCCL the qualification data / documentary evidence submitted by the prospective bidders are incomplete or prospective bidders is found not qualified to satisfactorily perform the work. The WBPDCCL reserve the right to reject any tender if the prospective bidders is found to be disqualified by giving incorrect and / or false information.
- 4) The WBPDCCL does not bind itself to accept the lowest tender and also reserves the right to split the work amongst more than one prospective bidder and also reserves the right to reject any or all tender or cancel the tender without assigning any reason whatsoever.
- 5) Notwithstanding, anything stated above or elsewhere, the WBPDCCL reserves the right to asses the capability and capacity of the prospective bidders, should the circumstances warrant such assessment in the overall interest of the WBPDCCL.

**(S. Maity)**  
**GENERAL MANAGER**  
**SANTALDIH THERMAL POWER STATION**

## ITEM LIST

THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED  
Santalidih Thermal Power Project, Purulia.

Tender Notice No.STPS/Tend-Adv/ Printer cartridge/262/IT/13-14 /57 Date: 28.02.2014.

Sl.No.	Item code	Description	Quantity	Order Unit
1	18X040009	PRINTER CARTRIDGE; HP - 88A LASER JET	30	NO
2	11X040006	Cartridge For Xerox Phaser - 3117 Printer	10	NO
3	11X040007	Cartridge For HP Deskjet-21 (Black)	10	NO
4	11X040008	Cartridge For HP DeskJet -22 (Colour)	10	NO
5	11X040005	Cartridge Q5949A Black, Make- HP for HP LJ 1320n	10	NO
6	11X040009	Cartridge For Sumsung ML2570 ML-2010D3/SEE	1	NO
7	11X040010	Cartridge For Xerox Phaser -3317 Printer	2	NO
8	11X040011	Cartridge For HP Photo Smart C4188 - 854 (Colour)	2	NO
9	11X040012	HP LaserJet 1010- Cartridge No- 12A	5	NO
10	11X040002	Cartridge Q6001A Cyan, Make- HP for HP LJ 2600n	4	NO
11	18X040121	LASERJET CARTRIDGE, HP CE278A FOR LASERJET PRINTER P1606DN	25	NO
12	11X040001	Cartridge Q6000A Black, Make- HP for HP LJ 2600n	4	NO
13	11X040003	Cartridge Q6002A Yellow, Make- HP for HP LJ 2600n	4	NO
14	11X040004	Cartridge Q6003A Magenta, Make- HP for HP LJ 2600n	4	NO